

What happens after you submit your eDDA?

The processing of your degree and diploma application involves three main campus offices.

- 1) **ERC Advising:** monitors and receives eDDAs, initiates degree audit review, verifies completion of GE and university requirements
- 2) **The Major Department:** verifies completion of major requirements
- 3) **Office of the Registrar:** posts conferral of degrees to official transcripts, orders and authorizes delivery of diplomas

Here is a table of approximate completion time periods for each step in the degree and diploma process.

Action	Fall Grads	Winter Grads	Spring Grads	Summer Grads ¹
Students begin to file eDDA	Early May	Early November	Early February	Mid April
Early filing continues through ²	Mid August	Early December	Early March	Late May
ERC processes applications, reviews and updates degree audits, notifies students to view degree audits, regular filing continues ³	Early May through Mid December	Early November through Mid March	Mid February through Mid June	Mid April through Early September
Major departments begin to e-approve audits ⁴	Early November	Mid February	Early to Mid May	Mid-Late August
ERC reviews grades, obtains Provost signatures on audits ⁵	Early January	Mid April	Early July	Mid September
ERC sends finalized degree audits to Academic Records (Office of the Registrar)	Mid January	Late April	Mid to Late July	Late September
Academic Records posts conferral of degrees	Mid March	Early June	Mid August	Early November
Diplomas mailed to students	Early April	Mid-late June	Early September	Mid November

- ¹ Summer Session I and II are processed together after Session II grades are official (early September)
- ² Early filing ensures student's audit is reviewed before start of graduation quarter
- ³ Students are solely responsible for viewing their degree audits on Tritonlink, and notifying the appropriate offices of any audit discrepancies
- ⁴ Students may or may not be notified by department if the degree audit is not approved (i.e. requirements not completed)
- ⁵ Students will be notified via Virtual Advising Center (VAC) if degree deficiencies are found after final grades have been reviewed